



## Hurricane Tie Down Notes

Thank you for trusting Safe Harbor Puerto Del Rey with your vessel. We know how important vessels are to their owners and we take the entrusted responsibility seriously. Our tie down storage, with concrete tie down foundations, is the only one of its kind in Puerto Rico and one of the few in the Caribbean.

This document is meant to help your vessel's time on the yard. Please take a moment to read this document and sign it. These regulations are subject to change as necessary; any changes will be effective immediately. Updated copies will be available at the Customer Service Office. You can email a signed copy to [htd@puertodelrey.com](mailto:htd@puertodelrey.com).

### BEFORE YOU HAUL OUT

Make sure you have provided PDR with the following (vessels will not be hauled without these documents):

1. Completed tie down reservation form with deposit authorization.
2. Valid driver's license or Passport;
3. Vessel's registration; and
4. Proof of vessel's insurance with Sun Communities, Inc. and its affiliates and subsidiaries as Additional Insured and Hold Harmless clause.

**Please do not forget there is a four (4) month minimum commitment for the Tie Down program.** If you do not comply with four months minimum, your vessel will not be splashed until payment is received.

### HAUL OUT DAY

Check in at the Boatyard Office 30 minutes prior to the scheduled haul out time. Vessel's owner can send a written authorization, naming an authorized representative who will be in charge during the haul out if owner cannot be present. Please be sure to bring any missing documents and a valid ID.

Vessel's owner or authorized representative is responsible for advising lift operators where to place the straps. We urge vessel's owner to check their vessel's graving plans to determine proper strap placement. PDR is not responsible for proper strap placement.

### HURRICANE TIE DOWN RULES AND REGULATIONS

1. All Harbor Rules and Regulations apply.
2. Live-aboards are not allowed in the Tie Down area.
3. All vessels must be tied down to the concrete foundations immediately after their haul-out.
  - If a vessel is not tied down within 3 days of haul out, PDR will proceed to tie down the vessel at owner's risk and at a cost of \$50.00 per foot plus the cost of straps. Said charge will be applied to owner's account and charged automatically to vessel owner's credit card on file. **INITIAL:** \_\_\_\_\_

4. Please do not tie the straps or awnings to jack stands. Jacks stands may NOT be moved under any circumstances by owner or owner's representative. Please contact the Boatyard office if you require any jack stands to be moved.
5. Outboard dinghies are not allowed. These vessels cannot be stored in the Hurricane Tie Down area. Additional charges for storage apply. Dinghy's storage is owner's responsibility. Owner must store dinghy motors inside the vessel under lock and key. Should this or other equipment remain outside it will be at owners' own risk. PDR is not responsible for the theft, vandalism or disappearance of dinghies stored on or below the vessel or of any unsecured equipment.
6. Owner must remove sails, secure bimini tops, canvas, BBQ, outboard engines, etc. All dinghies, windsurfs, and other miscellaneous gear left on deck or below the vessel must be properly secured. PDR is not responsible for any of these items.
7. Sanding (dry or wet), scraping, sweeping, spray painting and/or sandblasting by owner is not permitted. If a vessel shall need sanding, scraping, sandblasting or sweeping, it must be moved to a contractor's workshop, or be approved by Marina management.
8. Owners are only allowed to paint by roll or brush and must place a plastic sheet under the area being painted. If the vessel was in the boatyard working area, the area must be left clean.
9. Pressure washing must be scheduled with an authorized contractor.
10. If vessel requires re-blocking to a contractor's shop, re-blocking charges will apply.
11. An advanced notice for movement of vessels from long term storage area (splash/re-block) should be made in advanced subject to availability.
12. The use of scaffolding or ladders in the yard is at owner's own risk and expense. Owner must supply his/her own scaffold, ladders, tarp for the ground and protective paper for the slings (if vessel is painted before launching). PDR does not provide ladders and will not be responsible for any damages as a result of use of the abovementioned.
13. Used oil must be disposed of in the oil recycling center located at the entrance of the Industrial Area.
14. Electricity is not available in the Tie Down Area.
15. Reservations and haul outs will be placed on hold during hurricane emergencies.
16. Deposit is returned at the end of the term if the four months are completed and client account is in good standing.

## **BEFORE YOU SPLASH**

In order to ensure your splash day goes as smoothly as possible, please take the following steps one or two weeks prior to your splash day:

1. Call the Boatyard Office to confirm splash date and time.
2. Confirm balance remaining (if any) and settle the account. Remember that storage fees are billed at the beginning of the month. **This charge is not pro-rated at the end of your stay.** Vessels with pending balances will not be splashed.
3. Call the Marina Customer Service Office to reserve a slip, should you need one, ahead of time.

**OWNER/CUSTODIAN**

Signature: \_\_\_\_\_

Name (Print): \_\_\_\_\_

Date: \_\_\_\_\_

**MARINA PDR OPERATIONS, LLC**

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_